

Unity National Bank
EMPLOYMENT APPLICATION

Unity National Bank IS AN EQUAL OPPORTUNITY EMPLOYER
AND DOES NOT UNLAWFULLY DISCRIMINATE IN ANY ASPECT OF EMPLOYMENT.

Applicants are considered for all positions without regard to race, color, religion, sex, national origin, age, disability, military service, or any other legally protected status. If you would like assistance or a reasonable accommodation in the application or interview process, please let us know.

NO APPLICATION WILL BE CONSIDERED UNLESS ALL INFORMATION
REQUESTED ON THIS FORM IS COMPLETED IN FULL, EVEN IF YOU HAVE SUBMITTED A RESUME.

Date of Application ____/____/____

Application for Employment

(Please print clearly.)

Position Applied For

Referral Source: _____ Advertisement _____ Employee _____ Relative _____ Walk-in
 _____ Employment Agency _____ Government Employment Agency _____ Other

Name of Source (if applicable)

Unity National Bank does not discriminate on any employment practice based on race, religion, color, sex, age, national origin, marital status, veteran's status, the presence of a non-job-related medical condition, or disability. No question on this application is intended to secure information, which could be of a discriminatory nature.

Name:

 Last First Middle

Present Address

 Street City State Zip Code

Telephone Numbers

() ()

 Home Work

Previous Address

 Street City State Zip Code

Social Security Number

Did we previously employ you? _____ Yes _____ No

o If yes, when?

Are you legally eligible to work in the United States? _____ Yes _____ No

Are you currently employed? _____ Yes _____ No

Can you travel if the position requires it? _____ Yes _____ No

Have you ever been bonded? _____ Yes _____ No

Have you ever been convicted of, plead guilty, or no contest to a felony offense? _____ Yes _____ No

o If yes, please explain

Were you in the U.S. Armed Forces? _____ Yes _____ No

o If yes, what branch?

Are you available to work: _____ Full Time _____ Part time _____ Temporary _____ Shift work _____ Overtime

If an employment offer were made, on what date would you be available for work?

Record of Employment

Please list most recent employment first.

Name and Address of Company and Type of Business	FROM		TO		Monthly Starting Salary	Monthly Last Salary	Reason for Leaving	Name of Supervisor
	Mo.	Yr.	Mo.	Yr.				
	Title/Job duties:							
Telephone								

Name and Address of Company and Type of Business	FROM		TO		Monthly Starting Salary	Monthly Last Salary	Reason for Leaving	Name of Supervisor
	Mo.	Yr.	Mo.	Yr.				
	Title/Job duties:							
Telephone								

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	Mo.	Yr.	Mo.	Yr.				
	Title/Job duties:							
Telephone								

(Please note if you have worked under a different name for any these previous employers.)

I hereby give my permission to contact the employers listed above concerning my prior work experience.

Signed _____

Please indicate any employers you do not wish us to contact. _____

Describe the skills and aptitudes you possess that would qualify you for a position with Unity National Bank.

Record of Education

SCHOOL	Name and Address of School	Course of Study	Dates Attended	Circle last year completed	List diploma or degree
High School/ Prep School		N/A	N/A	1 2 3 4	N/A
Trade/ Business School				1 2 3 4	
College				1 2 3 4	
Graduate Work/ Other (<i>Specify</i>)				1 2 3 4	

Foreign Languages

Language _____
 Language _____

(Please circle)

Speak Read Write
 Speak Read Write

Fluency Level

Good Fair
 Good Fair

Personal References

Please list three references who are not former employers or relatives.

Name and Occupation	Address	Telephone	Years Known
1.			
2.			
3.			

Please list professional, trade, business, or civic associations and any offices held. (Exclude organizations which would reveal sex, race, religion, national origin, age, disability, veteran or other protected status.)

Organization	Offices Held

List special accomplishments, publications, and awards. (Exclude information which would sex, race, religion, national origin, age, disability, veteran or other protected status)

